



# JENA BAND OF CHOCTAW INDIANS

P.O. Box 14, Jena, Louisiana 71342 ♦ 551 Tuska Hina Street, Trout, Louisiana 71371  
 PHONE: (318) 992-2717 ♦ FAX: (318) 992-8244 ♦ WEB: <http://www.jenachoctaw.org>

## EMPLOYMENT APPLICATION

APPLICANT INFORMATION:			
Last Name	First Name	M.I.	Today's Date
Street Address		Apartment/Unit #	
City		State	ZIP
Phone	Select One <input type="checkbox"/> Mobile <input type="checkbox"/> Land	Email Address	
Social Security Number		Driver's License Number	State Issued
Are you a Citizen of the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO		If NO, are you authorized to work in the U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you ever worked for this company? <input type="checkbox"/> YES <input type="checkbox"/> NO		If so, When?	
Have you ever been convicted of a felony? <input type="checkbox"/> YES <input type="checkbox"/> NO		If yes, explain?	

EDUCATION:	
<b>HIGH SCHOOL</b>	Address
FROM: TO: DID YOU GRADUATE: <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree
<b>COLLEGE</b>	Address
FROM: TO: DID YOU GRADUATE: <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree
<b>OTHER</b>	Address
FROM: TO: DID YOU GRADUATE: <input type="checkbox"/> YES <input type="checkbox"/> NO	Degree

REFERENCES: PLEASE LIST THREE PROFESSIONAL REFERENCES		
<b>1</b>	Full Name	Relationship
	Company Name	Phone
	Address	Email Address
<b>2</b>	Full Name	Relationship
	Company Name:	Phone
	Address	Email Address
<b>3</b>	Full Name	Relationship
	Company Name	Phone
	Address	Email Address

<b>WORK LOCATION / PREFERENCES:</b>			
<input type="checkbox"/> Miko's Steaks & Spirits	<input type="checkbox"/> Miko's Gaming	<input type="checkbox"/> Twisted Feather	<input type="checkbox"/> Maintenance Dept.
<input type="checkbox"/> Corporate (Trout)	<input type="checkbox"/> Timber Marking	<input type="checkbox"/> H.R.T.	<input type="checkbox"/> Other: _____
Date Available:		Desired Salary:	
Have you ever resigned a position to avoid being terminated? <input type="checkbox"/> YES <input type="checkbox"/> NO			
If yes, explain:			

<b>PREVIOUS EMPLOYMENT:</b>			
<b>1</b>	Company:		Phone:
	Address:		Supervisor:
	Job Title:	Starting Salary:	Ending Salary:
	Responsibilities:	Start Date:	Last Date:
	May we contact your supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>2</b>	Company:		Phone:
	Address:		Supervisor:
	Job Title:	Starting Salary:	Ending Salary:
	Responsibilities:	Start Date:	Last Date:
	May we contact your supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
<b>3</b>	Company:		Phone:
	Address:		Supervisor:
	Job Title:	Starting Salary:	Ending Salary:
	Responsibilities:	Start Date:	Last Date:
	May we contact your supervisor for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		

<b>MILITARY SERVICE</b>		
Branch:	From:	To:
Rank at Discharge:	Type of Discharge:	
If other than honorable discharge, explain:		

<b>DISCLAIMER &amp; SIGNATURE</b>	
<p><input type="checkbox"/> I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application, resume, or interview may result in my release from employment.</p> <p><input type="checkbox"/> All employees of Jena Band of Choctaw Indians must consent to and successfully pass unannounced drug screenings.</p> <p><input type="checkbox"/> Resumes and applications are kept on file for 6 months.</p> <p><input type="checkbox"/> Resumes are strongly encouraged but not required for upper level positions.</p> <p><input type="checkbox"/> Complete this application and bring to the corporate office in Trout, OR mail to P.O. Box 14, Jena, LA 71342, OR email to: <a href="mailto:ajackson@jenachoctaw.org">ajackson@jenachoctaw.org</a></p>	
Signature:	Date: